

**APPROVED MINUTES
DEVOAD MEETING 18 JANUARY 2017
ST. ANDREW'S LUTHERAN CHURCH, DOVER, DE**

This meeting was held at St. Andrew's Lutheran Church, 425 N DuPont Hwy, Dover, DE, convening at 11:00am. While DEVOAD meetings have traditionally been held in conjunction with the Quarterly DE Citizens Corps meetings at DEMA, Smyrna, DE, it was decided by the members at the October 2016 DEVOAD meeting to explore alternative venues in an attempt to boost attendance, and make travel more convenient for representatives from down state.

A total of 18 persons attended the meeting, representing the following agencies: American Radio Relay League (ARRL); American Red Cross; Baptist Convention of MD/DE; Commodore Center; Delaware Citizens Corps; DEMA; FEMA Region III; Lions Club of DE; Limestone Presbyterian Church; Lutheran Disaster Response; NCC OEM; Salvation Army; Southern Baptist Disaster Relief of Maryland; St. Mark's Church Medical Reserve Corps; Team Rubicon; University of Delaware Medical Reserve Corps (UDMRC); and, Victory Christian Fellowship Church. Underlined agencies are Member Organizations with voting rights.

DEVOAD Vice Chairperson Chris Young (American Red Cross) led the meeting in the absence of Chairperson Dave Venables (Team Rubicon) who was dealing with a family issue. Also present was Secretary Dave Scott (NCC OEM) and Treasurer Larry Sullivan (Commodore Center).

Secretary Scott reported that the results of the 2016 election of officers are now official (due to extended e-mail voting owing to the absence of a quorum at the 18 October 2016 meeting), and that Chairperson Venables, Secretary Scott, and Treasurer Sullivan have been voted into new 2 year terms, to take effect from 1 January 2017. Vice Chair Young's current term of office runs through July 2017.

Minutes from the 20 July 2016 and 19 October 2016 meetings were approved.

Meeting Agenda for 18 January 2017 was approved.

Treasurer Sullivan presented his Treasurer's report, confirming a current bank balance of \$2983.24. The DEVOAD Profit and Loss Standard January-December 2016, and the October –December 2016 Profit and Loss Detail documents were distributed to attendees, and will be appended to the approved version of these minutes. Treasurer Sullivan also advised that the 2017 annual dues assessments have been sent out to member organizations.

Treasurer Sullivan also updated attendees on the status of our 501(c)(3) non-profit incorporation application. Occasionally, delays can work out! According to Larry, the fees for this application have been reduced for 2017, so the delay in getting the paperwork in will actually result in a lower cost to us. He filed the application on 17 January 2017.

Marny McLee (DE Citizen's Corps) advised attendees of the upcoming 2nd Annual Preparedness Night at the Delaware 87's NBA-D League basketball game set for the Bob Carpenter Center on Friday 10 February 2017. DEVOAD members are encouraged to attend and staff information tables at the game. Contact Marny for additional details on event participation.

Ingrid Hansen (UD DMRC) advised attendees of the upcoming seminar, “Disaster Recovery for Delaware: Exploring Potential Partnerships Among Emergency Planners, First Responders, Librarians and Others” sponsored by the National Network of Libraries of Medicine (NNLM), scheduled for Tuesday, 28 February, at Dover Downs. Secretary Scott sent out registration info to DEVOAD members by e-mail on 17 January.

Pastor Phil Huber (Diakon Lutheran Disaster Response) and Michelle Breeland (FEMA Region III, Voluntary Agency Liaison) gave an interesting and comprehensive presentation on Long Term Disaster Recovery (LTR). DEVOAD members will recall that the Executive Committee recommended that LTR familiarization and preparation will be key themes for our organization in 2017. This will also dovetail into DEMA’s plans for a Mass Care Exercise scheduled for 2017. Pastor Huber will provide Secretary Scott with e-copies of the informative LTR power point presentation for distribution to DEVOAD membership and partner organizations.

OLD BUSINESS: Installation of the 2017 slate of officers is official.

NEW BUSINESS: None raised at this meeting.

NEXT MEETING: Wednesday 19 April 2017, time and location TBD.

Meeting adjourned at 2:30pm.