

MINUTES
DEVOAD MEETING 16 JULY 2014
DEMA SMYRNA, DE

This meeting was held in conjunction with the regularly scheduled Delaware Citizens Corps meeting at DEMA, Smyrna, DE, convening at 10:00am.

DEVOAD President, Pastor Shane Moran opened the meeting by expressing his regret over missing the previous two quarterly meetings. Shane explained his relocation to Maryland's Eastern Shore, issues with his house, and other professional responsibilities have competed with DEVOAD for his time.

Shane thanked DEVOAD member Larry Sullivan for Larry's work on the web site development.

Shane noted that we need to revisit DEVOAD's by-laws, which are 10 years old and not necessarily reflective of the roles and responsibilities of the organization at this time.

DEVOAD Secretary Dave Scott noted that he is continuing to update the master DEVOAD e-mail contact list, and requested that new meeting attendees provide him with their current contact information.

Shane reported on his experiences with post Super Storm Sandy long term recovery operations still ongoing in Somerset County, MD. Shane noted that he is very interested in having DEVOAD develop a more effective partnership with similar organizations on Maryland's Eastern Shore. He reports that DEVOAD has been invited by Reverend Huber of an Eastern Shore congregation to come to Crisfield, MD to see firsthand the progress in recovery operations. Several DEVOAD members expressed an interest in attending. Shane will try to arrange a visit in the near future, probably on a Wednesday or Friday.

COL Dallas Wingate of the DEARNG recommended that the DEVOAD Planning Committee re-define our organization's roles and responsibilities with regard to long term recovery. Tony Lee from DEMA recommended that as part of a visit to Crisfield we look at their lessons learned, find out what went well, and what they would have done differently so we can more effectively develop our long term recovery mission.

Shane noted that DEVOAD is also tasked with mass feeding responsibilities, but things have changed since the development of our by-laws 10 years ago. We need to "test our capabilities", and "update our practices". We should be an "umbrella organization" to coordinate the activities of our various member churches and non-governmental organizations.

Discussion returned to the by-laws issue. Dave Venables of Team Rubicon noted that we need to commit to a plan to update the by-laws with specific dates and deadlines. The need to update the by-laws was recognized at meetings in 2013. Dave also recommended that we invite some representatives from the Crisfield MD area to brief the entire DEVAOD and Citizen's Corps at the next quarterly meeting.

Bob George of DE Citizen's Corps noted that it is the responsibility of DEVOAD's Executive Committee (President, Vice President, Secretary, and Treasurer) to determine the scope and direction of any new set of by-laws. Bob also noted the current DEVOAD Treasurer, Lawrence Shurtleff of the Salvation Army, will be reassigned out of the area, so we will need a new Treasurer.

Shane addressed the issue of DEVOAD's officers, noting that terms of office are for two years with no one serving for more than two consecutive terms. Current by-laws specify that the President and VP must not be government agency employees, however the Secretary and Treasurer may be government agency

employees. New elections will be held at our October 2014 meeting. Due to his other responsibilities, Shane declined to run again for President, however he would be willing to serve as VP to maintain continuity. He also noted that Dave Scott came aboard as Secretary in January 2014. Dave agreed to stand for re-election as Secretary in October to maintain continuity. Tom Edwards of St. Mark's UMC, Wilmington, DE currently serves as Vice President.

Larry Sullivan nominated Dave Venables for new President. Larry volunteered to stand for Treasurer to take over for the departing Lawrence Shurtleff. (At the conclusion of the meeting, Dave Scott, and Shane signed TD Bank paperwork to facilitate the changeover from Shurtleff.)

To ensure DEVOAD members who were not present at this meeting have the opportunity to nominate persons for the vacant officer positions prior to the official 15 October 2014 election, nominations will be solicited until 31 August 2014. Distribution of these minutes to DEVOAD members on the master e-mail contact list will satisfy the requirements for notification about soliciting nominations. Nominations (to include a short CV of the nominee) should be e-mailed to Dave Scott not later than 31 August for the October vote.

Shane noted that due to his present housing situation, he does not have regular access to e-mail, so his preferred method of communication is cell phone: VOAD cell phone 302-222- 6655; personal cell phone 302-354-4227.

COL Wingate asked for clarification on the composition of the Executive Committee and various Advisory Committees, especially with regard to the by-law re-write project. Shane said any DEVOAD member was eligible to assist on the by-law re-write project.

Chaplain Susannah Tulloch (CAPT DEANG) inquired about the deadlines for the by-law re-write project. Shane recommended that the new by-laws be completed and voted on in January 2015, to ensure the new leadership team (based on the October 2014 officer elections) has input into the process.

Dave Scott said he'd get an electronic version of the current by-laws and e-mail it out to all members so they could review them and make any recommendations for changes and/or updates.

Finally, Shane noted that other DEVOAD members need to get qualified to stand watch at the DEMA EOC during emergencies. Tony Lee of DEMA said he'd dedicate one of DEMA's planning staff to help coordinate DEVOAD participation at the EOC.

The Executive Committee agreed to meet at DEMA, Monday 28 July 2014 from 1430-1630 to discuss the game plan for the by-law re-write project.

After paying for lunch for the 16 July meeting, there is \$890.63 remaining in our account.

DEVOAD portion of the joint DEVOAD/Citizens Corps Quarterly Meeting concluded at 1050.

Next meeting is Wednesday 15 October 2014 at DEMA.