

**DEVOAD QUARTERLY MEETING  
DEMA, 15 JANUARY 2014  
11:15-12:00**

**MEETING MINUTES**

This meeting was held in conjunction with the Quarterly Delaware Citizen's Corps Council meeting.

DEVOAD President Pastor Shane Moran began the DEVOAD portion of the meeting by expressing his regrets for being absent for the November 2013 meeting. He also noted that NCC OEM Planner, CAPT Dave Scott (USCG, Ret.) has replaced Marcia Nickle as DEVOAD Secretary effective from November 2013. He also recommended that the DEVOAD Executive Committee (Pres, VP, Secretary, and Treasurer) meet soon. Dave Scott noted he would contact Marcia to get important notes and files that she may have since there was no opportunity for a face to face relief of Secretary duties.

Rev. Moran observed that DEVOAD needs to update its by-laws to be more effective in addressing current issues. He provided a brief history of VOADs, noting their origins in the late 1970s for the purpose of coordinating activities of volunteer organizations to avoid duplication of efforts and to ensure all necessary services are provided in the disaster response and recovery process. Rev. Moran noted that the 2003 tropical storm Honore' and Hurricane Isabelle impacted Delaware, and provided the impetus for reorganizing the DEVOAD. In January 2004 the Long Term Recovery Committee was convened to implement lessons learned from the 2003 events. In 2005 DEVOAD was formed in its present state.

Rev. Moran discussed the need for continually improving DEVOAD and raising its profile; he cited that the Governor's Council on Faith Based Programs was unaware of DEVOAD. He also observed that referral agencies need to know about DEVOAD's capabilities regarding disaster response coordination and collaboration, particularly with respect to long term recovery operations.

Rev. Moran then addressed the issue of improving outreach efforts, asking, "how do we get the word out about DEVOAD?" It was suggested that the Governor's Council on Faith Based Programs could be of great help. He also addressed some immediate needs, including updating the DEVOAD informational brochure, fixing the logo, and getting a web site established, and having the DEVOAD web site linked to other related web sites. He asked for volunteers to assist with these tasks.

Larry Sullivan of the Commodore Center volunteered to assist with web site development, as did Citizen's Corps Council President Bob George, and Wynn John of the LDS Church. Larry Sullivan also offered legal assistance should DEVOAD decide to apply for 501(c)(3) Non Profit Organization status. Rich Williams of PAWS for People volunteered to assist on brochure development. Tom Edwards (affiliation unknown) will represent DEVOAD on the Governor's Council on Faith Based Programs.

Rev. Moran then addressed MD Eastern Shore issues, observing that many DEVOAD partners are also committed to the MD Eastern Shore region, and that DEVOAD is often asked for help by Eastern Shore agencies. Rev. Moran raised the idea of a DELMARVA VOAD for the future, and recommended holding a joint DE/MD VOAD meeting in the future. Rev. Moran concluded his remarks by observing that DEVOAD has been in its current form for 9 years now.

Jerry Picard of the American Red Cross reported that the ARC did issue grants to agencies (including the NVOAD) involved in the recovery process following Sandy in Somerset County.

Dave Venables of Team Rubicon provided a short overview of TRs mission and capabilities. Rev. Moran asked Dave to provide a more detailed briefing on TR at the next quarterly meeting.

Tony Lee of DEMA discussed DEMA's 2014 theme of "Long Term Recovery", and asked "how does DEVOAD fit into this mission?" Tony observed that long term recovery can be a process that lasts for years, citing Hurricane Katrina as an example.

Bob George of the Citizen's Corps Council raised the issue of succession planning for DEVOAD, i.e., identifying and training a back up for Rev. Moran. Larry Sullivan volunteered for training.

Karen Townsend of DEMA advised attendees of an upcoming training course to be held at DEMA on 12 February: G-498, Management of Spontaneous Volunteers, which is relevant to DEVOAD members. Dave Scott is signed up for the course.

Bob George of the Citizen's Corps Council mentioned the upcoming 16 January LIFE Disability Council meeting to be held at Dover Downs, and the importance of developing response plans for special needs populations.

Meeting concluded at 12:00. Next meeting is 16 April 2014.