

DELAWARE VOAD MEETING

April 17, 2019 10:00 am to 1:00 pm

DEMA Training Room – Smyrna, DE

Attending: Larry Sullivan (Chair)(Commodore Center), Jim Richmond (Vice Chair) (American Red Cross), Ron Templeman (Treasurer)(Operation BBQ Relief), Bill Duveneek (Am. Radio Relay League), Ms Mei Johnson (DEMA), Ian (Toby) French (Team Rubicon), Brian Remmey, Team Rubicon, Capt Guy (DE ANG), Pastor Rich Walton, Brian Remmey (Team Rubicon), Michelle Breeland, FEMA VAL (Vol Agency LNO), and others.

Guests:

The meeting was called to order by Larry Sullivan as Chair, and he welcomed everyone. There was a brief discussion to determine if there was a quorum of members present (member organizations), and there was, but barely. Larry solicited any ideas for encouraging additional membership attendance, a few were offered and discussed.

We then went around the room for everyone to give their name and organization.

DEMA Director AJ Schall joined the meeting, and made a few comments about the importance of the DEVOAD in coordinating volunteer response to a disaster in the State.

The subject was then surfaced about there being no Minutes from the January meeting, and this being due to the lack of a person in the Secretary position. After some discussion, Toby French asked about the duties of the position, which Larry provided. At that point Toby indicated interest in the position. A motion was made nominating Toby, which was seconded. The vote was unanimous. Welcome, Toby, our new DEVOAD Secretary!

Chairperson's Report/Updates

- Ongoing open Secretary position – solved!
- Membership, Participation, and Attendance Issues, developing to be our primary operational challenges. Larry led the discussion on this, with Jim Richmond also giving some thoughts. Several options were discussed, no firm alternatives were adopted.
- DEVOAD would like to have more volunteers to train with WEB EOC to serve as backup VOAD operators in the DEMA EOC. It was pointed out that a WebEOC class is coming up in May, as well as EOC 101 (Intro to the DE EOC).
- Our Guest Speaker, Brethren Disaster Ministries, 2nd time, had to call in a late cancellation.

Treasurer's Report: Ron reported that the current balance for the DEVOAD account is \$4277.25

2. Old Business

- Program Budget. Larry would like to place our expenditures on “hold” for the time being, as it is unclear where additional funds would come from. It was suggested that perhaps DEVOAD should pursue grants in disaster readiness and relief.

3. New Business

- There was significant discussion regarding the recent (Sunday, April 14th) EF-2 tornado just north of Laurel, DE. The Team Rubicon attendees indicated that TR was considering standing up a Type 5 Operation to respond, but there were many unanswered questions, like level of damage, extent of damage, etc.
- Larry announced that he would like to form a committee to review and report upon DEMA's Delaware Emergency Operations Plan (VOAD Sections); and proposed renewal of DEMA MOU. Volunteers for the Committee were Ron Templeman, Pastor Rich Walton, and Toby French. Larry will send out the materials for review.

- There was discussion of the need for a grant application committee/group and volunteers to serve in that process. During the discussion, one attendee (not identified, perhaps a staffer from one of the DE Senator's offices?) offered that he could help mentor and guide the group members with the grant application process, and in finding appropriate grants. It was also suggested that perhaps Mei Johnson could help with the grant process. A committee/group was not formalized during the meeting.
 - Open floor for discussion of new business topics.
4. Next meeting date – Wednesday July 17, 2019, Location TBD. Open to offers of locations, perhaps timed with a site/member tour or work together day.

Being no further business the meeting was adjourned.